

BY FAX/SPEED POST



OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

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No. AN/I/1003/2016

Date: 09.02.2016

To

1. The CDA, IT & SDC, Secunderabad
2. The Addl. CDA I/ c, PAO (Ors) EME, Secunderabad
3. The ACDA I/c, PAO (Ors) AOC, Secunderabad
4. The SAO I/c, AAO (Army), Visakhapatnam
5. All the Sub-offices at Secbad/Hyderabad
6. All the Sections in Main office
7. The UIDAI, Hyderabad & The DGNP, Vizag

Sub: Medical details in respect of SAOs/AOs: DAD Estt.

HQrs office has called for details of medical diseases (duly supported with medical certificates) covered under para 8.1 of Department's Transfer Policy promulgated vide No.0600/AN-X/Vol.XXI dated 28/03/2014 as well as diseases defined in in DOP&T OM No.42011/3/2014-Estt (Res) dated 05/01/2016 in respect of all the SAOs/AOs and dependents. The requisite information in the prescribe format may please be forwarded to this office by 11/02/2016 for onward submission to HQrs office.

Nil report also is required.

sdr
ACDA(AN)

Copy to:

The Officer i/c, EDP Centre, Local- With a request to upload in the website please.

SAO(AN)

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Annexure – A

SI No.	Name of SAOs/AOs & AC No.	DOB	Nature of disease / health issues	Details of Medical Certificate

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- (iii) If the number of such individuals is appreciable, their transfers may be effected in convenient batches, strictly on the basis of seniority of service at the station.

6 Staffing of vacancies at other stations:

Selection of staff for filling up of vacancies at other stations will be made from amongst the following from in that order:

- (i) Individual due for transfer from hard/tenure stations on completion of tenure.
- (ii) Persons above 58 years of age, if not serving at their choice stations, will be repatriated to those stations (if so desired by them) to the extent administratively feasible. In making a selection from amongst such individuals, preference will be given to those who have not at all served earlier at the station or whose service at the desired station has been the least.
- (iii) Out of volunteers from other stations, those who have put in at least three years service at their present stations. However, PCsDA/CsDA will have the discretion to reduce the period but not below two years in exceptional cases, with due regard to all relevant factors, such as degree of un-popularity of the station, difficulty in finding suitable replacement etc. or on compassionate grounds or administrative exigency. The period for rotation of staff in other stations need not be fixed or inelastic.

7 Transfer to offices having a substantial third party payment function:

- 7.1 To ensure an acceptable level of efficiency in discharge of this function, due weightage shall be given to the APAR profile of the available staff. A minimum cooling off of three years between two such assignments shall however be ensured and normally not more than three such tenures shall be allowed unless there are no other eligible staff available.
- 7.2 Timely rotation of staff in such offices shall be monitored by the PCsDA/CsDA.

8. Exemption from transfer/deferment:

Exemptions /Deferments may be considered in the following circumstances:

- (i) In case where an employee or a member of his family is suffering from serious ailments such as Cancer, polio, blindness, mental/psychiatric disorder, paralysis etc or is differently-abled; PCsDA/CsDA may at their discretion grant exemption from transfers for a specific/limited period provided the disease is certified by the authorized specialists and supported by medical documents/papers. The case will be reviewed before the period of exemption is over.

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Differently-abled employees may be granted exemption from transfer taking into account the seriousness of the cases involving loss of limbs, spinal cord injuries, paralysis, visual disability etc

In case differently-abled employees are considered for transfer, efforts shall be made to accommodate them within the same State/region at the stations where adequate medical facilities are available.

- (ii) Individuals, whose children are differently-abled and are studying in specialized institutions/schools, will be transferred only to stations where such schooling facilities are available.
- (iii) If an individual or his wife/child is suffering from TB, the transfer may be deferred for the period of treatment, on the specific recommendation of the Specialist attending on the case.
- (iv) On educational grounds where the child is in Class Xth/XIIth.
- (v) Single parents with child/children up to 18 years of age.
- (vi) Besides above, there shall be exemption from transfer for widows and divorcees (Females) on case to case basis till they maintain such status.
- (vii) Subject/domain experts so identified by the Controllers. Utmost care shall be exercised to ensure that such exceptions are not made in a routine manner. Such exemptions shall be reviewed on completion of period of exemption.
- (viii) Similarly, members of the core developing team for various IT projects, as certified by the EDP Wing of the CGDA's office, shall be exempted from transfers.

8.2 Where both the husband and wife are serving in the Department, they shall be posted to the same station, as far as administratively possible, keeping in view the spirit of orders issued by DoPT on the subject.

Husband and wife teams when one of them is serving outside the Department under other Central Government Department/Public Sector Undertakings/State Governments, may as far as possible and within the constraints of administrative convenience as stated above, be considered for posting at the same station or if there is no vacancy/post in that station to the State where the other spouse is posted. These shall also be governed as per the DOP&T guidelines on the subject, as far as administratively feasible.

8.3 Where for administrative/other reasons it is not possible to accommodate the spouse in the place of posting of the husband/wife, preference shall be given in the repatriation to the place of posting of the spouse upon completion of two years.

No.42011/3/2014-Estt.(Res)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

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North Block, New Delhi.
dated the 05th January, 2016

OFFICE MEMORANDUM

Subject: Posting of Government employees who have differently abled dependents- reg.

The undersigned is directed to refer to this Department's OM of even number dated 06.06.2014 and 17.11.2014 exempting a Government employee, who is also a care giver of disabled child, from the routine exercise of transfer/rotational transfer subject to the administrative constraints. The word 'disabled' includes (i) blindness or low vision (ii) hearing impairment (iii) locomotor disability or cerebral palsy (iv) leprosy cured (v) mental retardation (vi) mental illness (vii) multiple disabilities and (viii) autism.

2. The matter regarding the scope of 'disabled' has been examined in consultation with the Department of Empowerment of Persons with Disabilities. Considering the fact that the child suffering from "Thalassemia" and "Haemophilia" requires constant caregiver support and it would be imperative for the Government employees to take care of their child suffering from "Thalassemia" and "Haemophilia" on continuous basis, it has been decided to include "Thalassemia" and "Haemophilia" in the term of 'disabled' defined in Para 3 of the above mentioned OM dated 06.06.2014.

3. The term 'disabled' as defined herein and in OM dated 06.06.2014 and 17.11.2014 is applicable only as grounds for seeking exemption from routine transfer/rotational transfer of a Government employee who have disabled child.

4. All the Ministries/Departments are requested to bring these instructions to the notice of all concerned under their control.

Encl: As above.



(G. Srinivasan)

Deputy Secretary to the Government of India

Tel: 2309 3074

To

1. All Ministries/Departments of the Govt. of India
2. Department of Financial Services, Ministry of Finance, New Delhi, in respect of Public Sector Banks/ Public Sector Insurance Companies